

PeopleSoft 9.2 Accounts Payable

Financial Supply Chain Management (FSCM)

Developed for implementation team members and functional end users, PeopleSoft Accounts Payable 9.2 training quickly introduces students to the set-up considerations, configuration, and transactional processing components of the AP module. Through scenarios, real-world experiences from implementers, and hands-on activities, students gain an understanding of how to establish process and report on transactions.

Prerequisites:

- PeopleSoft 9.2 Foundations (FSCM)

Suppliers and Vouchers

- Suppliers
 - Enter Supplier Information
 - Maintain Supplier Information
 - Approve Suppliers
- Vouchers
 - Understanding Vouchers
 - Overview
 - Vouchering Configuration Considerations
 - Online Voucher
 - Overview
 - Entering Online Voucher
 - Payment Terms
 - Withholding Information
 - Entering Invoice Lines
 - Entering Payment Information
 - Scheduling Payments Manually
 - Selecting Voucher Attributes
 - Viewing Summary Page
 - Template Voucher
 - Overview
 - Creating Template Voucher
 - Using Template Voucher

Control Groups and Voucher Processing

- Control Groups
 - Overview
 - Entering Control Groups
 - Updating Control Group Status
 - Deleting Control Group Status
 - Using Control Groups
- Voucher Processing
 - Posting Voucher
 - Overview
 - Voucher Posting
 - Evaluating Posting Accounting Entries
 - Viewing Journal Details
 - Un-posting Voucher

Payment Processing and EDI Vouchers

- EDI Voucher Load
 - EDI Overview
 - Inbound EDI Voucher Mapping
 - Inbound AC Agent
 - Voucher Build
- Payment Processing
 - Understanding Payments
 - Pay Cycles
 - Creating Pay Cycles
 - Pay Cycle Manager
 - Payment Creation
 - Payment Approval
 - Print Checks and Complete Cycle
 - Positive Payment
 - Troubleshooting Pay Cycles
 - Resetting and Restarting Pay Cycles
 - Payment Posting
 - Cancelling Payments
 - Manual Checks
 - Express Checks

Journal Generator and Additional AP Process

- Journal Generator
 - Overview of PeopleSoft AP to PeopleSoft GL Interface
 - Evaluating Posting Accounting Entries
 - Journal Generator Configuration
 - Journal Generator Processing
 - GL Inquiry on AP Data
- Matching
 - Overview
 - Configuration
- Bank Reconciliation
 - Overview
 - Configuration
- 1099 Withholding
 - Supplier Setup
 - Post Withholdings
 - Withholding Mismatch
 - Withholding Adjustments
 - Update Supplier Withholding
 - Update Withholdings
 - Year End Processing
 - Inquiries
 - Update Supplier Withholding
 - Update Withholdings
 - Year End Processing
 - Inquiry