Functional Course

Agenda

PeopleSoft 9.2 Payroll

Human Capital Management (HCM)

3-Day Course

ORACLE Partner | Expertise in PeopleSoft in North America | Expertise in Oracle Cloud Platform in North America | Expertise in Oracle EPM Cloud in North America | ORACLE Education Reseller | Gartner Recognized Vendor | AICPA SOC 2

SpearMC TRAINING

PeopleSoft Payroll

Developed for implementation team members and functional end users, PeopleSoft Payroll 9.2 training quickly introduces students to the set-up considerations, configuration, and transactional processing components of the Payroll module. Through scenarios, real-world experiences from implementers, and hands-on activities, students gain an understanding of how to establish process and report on transactions.

Prerequisites:

- PeopleSoft 9.2 Foundations (HCM)

Business Process Overview

- Describing the Features of Payroll for North America
- Describing Payroll for North America Integration
- Describing the Steps of Payroll Processing
- Describing Sources of Information About Payroll for North America in Product Documentation

Setting up PeopleSoft HRMS Tables for Payroll Processing

- Identifying HRMS Tables That Impact Payroll Processing
- Describing Installation Table Setup for PeopleSoft Payroll for North America
- Describing the Role of SetID, Location, and Department in Payroll Processing
- Describing Company Table Setup

Setting Up Payroll Tables

- Identifying Payroll Setup Tables
- Setting Up Source Bank
- Creating Special Accumulators
- Setting Up Earnings Code
- Setting up Earnings Programs
- Describing Shift Pay Setup
- Creating a Pay Group
- Creating a Rate Code
- Setting Up Deductions
- Using Deduction Subsets
- Setting Up General Deductions

Setting Up U.S. Payroll Tax Tables

- Identifying Tax Table Maintenance Responsibility
- Describing PeopleSoft-Maintained Tax Tables
- Setting Up Customer- maintained Tax Tables
- Describing Setup for Tax Reporting

ORACLE Partner | Expertise in PeopleSoft in North America | Expertise in Oracle Cloud Platform in North America | Expertise in Oracle EPM Cloud in North America | ORACLE Education Reseller | Gartner Recognized Vendor | AICPA SOC 2

SpearMC TRAINING

PeopleSoft Payroll

Creating and Updating Paysheets

- Describing Paysheets in Payroll for North America
- Describing Balance ID Creation
- Creating Pay Calendars
- Crating Pay Run IDs
- Creating Paysheets
- Viewing and Updating Paysheets and Paylines
- (Optional) Loading Paysheets by Rapid Entry Method
- Describing the Payroll Unsheet Process

Setting Up and Processing Additional Payroll Functionality

- Setting Up a Holiday Schedule
- Setting Up Advanced Earnings Options
- Setting Up Multiple Jobs processing
- Setting Up and Processing Mid-period Job Changes
- Applying a Taxable Gross Definition
- Processing Gross Ups

Setting Up and Processing Benefit Deductions in Payroll

- Setting Up Deductions and Earnings for Benefits Calculations
- Updating a Benefit Program and Enrolling
- Employees
- Analyzing Benefits-Related Payroll Reports

Setting Up and Processing Garnishments

- Identifying Garnishment Setup Steps
- Describing PeopleSoft-Maintained U.S. Garnishment Tables
- Setting Up Company-Level Tables for Garnishment Processing
- Assigning an Employee Garnishment Deduction
- Setting Up Employee Garnishment Specification Data
- Reviewing Employee Garnishment History

Course review

- Describing PeopleSoft Payroll for North America Integrations and Business Processes
- Setting Up PeopleSoft HRMS Foundation Tables and Payroll Tables
- Setting Up Employee Data
- Creating and Updating Paysheets
- Processing On-cycle and Off-cycle Payrolls
- Setting Up and Processing Benefit Deductions, Garnishments, and Other Payroll Functionality
- Describing PeopleSoft ePay

ORACLE Partner | Expertise in PeopleSoft in North America | Expertise in Oracle Cloud Platform in North America | Expertise in Oracle EPM Cloud in North America | ORACLE Education Reseller | Gartner Recognized Vendor | AICPA SOC 2