Agenda

PeopleSoft 9.2 Query Manager

Financials Supply Chain Management (FSCM)
Human Capital Management (HCM)
or Campus Solutions (CS)

2-Day Course

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Query Manager

The PeopleSoft 9.2 Query Manager course contains the tools needed to learn the foundational concepts and procedures involved in creating and running queries in PeopleSoft Query Manager. Users will learn the basic functions of Query Manager including, searching for predefined queries, creating new queries, managing queries, running queries, and exporting query results.

DAY 1 – Query Manager Basics & Intermediate

Query Manager

- Records Page
- Query Page
- Expressions Page
- Prompts page
- Fields Page
- Criteria Page
- Having Page
- View SQL Page
- Preview Page
- Query Manager Common Actions

Working with Existing Queries

- Searching for Existing Queries
- Managing Queries

Working with Records

- Searching for Records
- Previewing Fields
- Adding Records
- Working with Fields
- Adding Fields

Changing Column Display Order

- Defining Sort Order
- Changing Column Heading
- Appling Aggregate Functions

Working with Criteria

- Defining Criteria
- Working with Multiple Criteria
- Defining Distinct Criteria
- Editing Criteria
- Deleting Criteria

Building Prompts

- Creating Prompts
- Building Prompts to Criteria
- Deleting Prompt

Understanding Joins

- Creating Hierarchy Joins
- Deleting Hierarchy Joins
- Creating Related Record Joins
- Deleting Related Record Joins
- Creating Any Record Joins

Building Basic Expressions

- Defining Expressions

DAY 2 – Query Manager Advanced

Building Expressions

- Defining Expressions with Concatenation
- Defining Expressions with Calculations
- Defining Basic and Advanced Functions
- Using Expressions as fields
- Adding Expressions to Criteria

Drilling URLS

- Describing all types of Drilling URLs
- Creating Drilling URLS to Queries
- Creating Drilling URLS to Components

Building Subqueries

- What is a Subquery?
- Single-Value Subqueries
- In-List and Not-In-List Subqueries
- Exists and Does Not Exist Subqueries

Unions

- Explain Unions
- Creating Union Query
- Using Literals with Unions

Left Outer Joins

- What is a Left Outer Joins
- Using a Left Outer Join
- Left Outer Join and criteria

Connected & Composite Queries

- Describe & Build Connected Query
- Use Connected Query Quick Start
- Describe & Build Composite Query
- Add Prompts, Filters, Joins, Expressions,

Identifying Records

- Finding the records you need for the query
- Identify Record resources
- Create a reusable query that locates records

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